

EMPLOYMENT OPPORTUNITY
Senior Manager Operations and Practice, *After Hours*
Professional Practice Office

Position Description:

The Professional Practice office is currently seeking two (2) part-time, permanent Senior Manager Operations and Practice, *After Hours* positions.

This is an exciting senior leadership opportunity for a Registered Nurse whose extensive clinical experience in medical and psychiatric nursing is complemented by an operations background with people and clinical management accountabilities.

As a member of the Professional Practice Office, the Senior Manager of Operations & Practice, *After Hours* provides after-hours clinical and operational leadership and support to all sites at the Centre for Addictions and Mental Health (CAMH). Your nursing and leadership skills will be evident as you offer guidance and education to support care delivery aligned with the vision, principles, policies and best practices of CAMH, while facilitating and coordinating the effective operations of the hospital during evenings, nights, weekends and holidays.

As the most senior manager on-site, you will work closely with, and provide leadership to, clinical and support staff to ensure overall smooth operations through the coordination of patient services and organizational activities. You will also coordinate after-hours responses to crisis and emergencies, provide support and initial investigations to ensure optimal management and communication of the event, and identify any residual requirements. Your accountabilities include addressing issues that arise among patients, families, staff and other stakeholders related to patient care. You will provide continuity in management, care and services by liaising with Unit Managers, Directors and the Senior Manager on-call. You will mentor and coach charge nurses in developing their leadership potential and effective decision-making skills within a framework of collaboration and team engagement. You will be required to make decisions regarding the best utilization of resources across the hospital, and generally support and foster a workplace that embraces diversity, encourages teamwork and complies with all applicable and regulatory requirements. You will support CAMH quality initiatives by examining current patient care practices and processes, identifying areas of concern or risk, and recommending or taking action, as needed.

These part-time, permanent positions are located at both the Queen Street and College Street sites, and involve working a flexible schedule (an average of 37.5 hours every 2 weeks) in a 24/7 environment. You must be prepared to work shifts between 3:30 p.m. and 7:30 a.m., including weekends.

Qualifications:

You are registered with the College of Nurses of Ontario, hold a baccalaureate degree in Nursing and have 3 to 5 years' experience working with patients with severe and persistent mental illness and addictions within a unionized hospital setting. Additionally, you will have:

- In-depth knowledge of health care and mental health legislation, occupational health and safety, privacy and related legislation, and infection control practices
- Excellent verbal and written communication and interpersonal skills to enable you to work within a collaborative and diverse inter-disciplinary team.
- Understanding of health equity, diversity, and inclusion strategies.
- Strong leadership skills, self-motivation and the ability to work successfully, both independently and in team settings.
- Excellent decision-making and problem-solving skills to intervene in critical and complex situations.
- Computer literacy, including familiarity with MS Office suite, staffing and workload applications.

ASSETS:

- A Master of Nursing, Health Administration or equivalent.
- Previous teaching or formal leadership experience.
- Bilingualism (French/English) or proficiency in a second language.
- Experience managing issues of occupational health and safety, infection control, and emergency preparedness.

Please Note: These two (2) part-time, permanent positions are NOT part of any bargaining unit. These positions are also available as a 6 month secondment opportunity with the option of renewal.

Salary Range: Competitive Salary and Benefits package.

CAMH is a Tobacco-Free Organization.

CAMH is fully affiliated with the University of Toronto and is a teaching hospital and research institute. As a CAMH employee you will be expected to actively support CAMH's teaching and research activities, in addition to supporting the clinical work of the hospital.

As an employment equity employer CAMH actively seeks Aboriginal peoples, visible minorities, women, people with disabilities, (including people who have experienced mental health and substance use challenges), and additional diverse identities for our workforce.

We thank all applicants for their interest, however, only those selected for an interview will be contacted. If contacted for an interview, please inform us should accommodation be required.